

## The Successful Club Series

- 290...The Moments of Truth
- 291...Finding New Members for Your Club
- 292...Evaluate to Motivate
- 293...Closing the Sale
- 294...Creating the Best Club Climate
- 295...Meeting Roles and Responsibilities
- 296...Mentoring
- 297...Keeping the Commitment
- 298...Going Beyond Our Club
- 299...How to be a Distinguished Club
- 300...The Toastmasters Education Program

## The Better Speaker Series

- 270...Beginning Your Speech
- 271...Concluding Your Speech
- 272...Take the Terror out of a Talk
- 273...Impromptu Speaking
- 274...Selecting Your Topic
- 275...Know Your Audience
- 276...Organizing Your Speech
- 277...Creating an Introduction
- 278...Preparation and Practice
- 279...Using Body Language

## Success/Communication

- 205...Speechcraft
- 242...How to Listen Effectively
- 251...The Art of Effective Evaluation
- 253...Building Your Thinking Power, Part I
- 254...Building Your Thinking Power, Part II
- 257...From Speaker to Trainer

## Success/Leadership

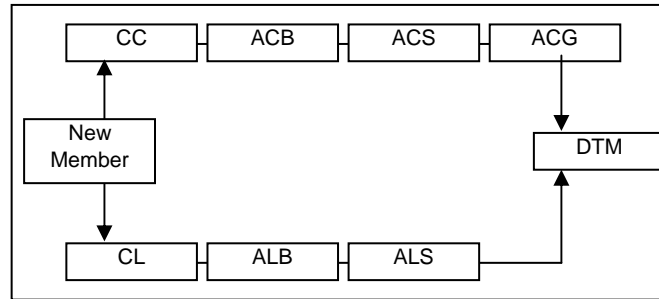
- 236...How to Conduct Productive Meetings
- 237...Parliamentary Procedure in Action
- 255...Leadership, Part I: Characteristics of Effective Leader
- 256...Leadership, Part II: Developing Your Leadership Skills
- 258...Leadership, Part III: Working in the Team Environment
- 259...Improving Your Management Skills

## High Performance Leadership

- 226...High Performance Leadership

A five-project program which offers instruction and practice in such vital leadership skills and activities as developing a mission and vision, goal-setting and planning, identifying values and building a team.

# Toastmasters International



## Leadership Excellence Series

- ✓ 311 - The Visionary Leader
- ✓ 312 - Developing a Mission
- ✓ 313 - Values and Leadership
- ✓ 314 - Goal Setting and Planning
- ✓ 315 - Delegate to Empower
- ✓ 316 - Building a Team
- ✓ 317 - Giving Effective Feedback
- ✓ 318 - The Leader as Coach
- ✓ 319 - Motivating People
- ✓ 320 - Service and Leadership
- ✓ 321 - Resolving Conflict

Order all material from: [toastmasters.org](http://toastmasters.org)

## Advanced C & L Manuals

- 226A...The Entertaining Speaker
- 226B...Speaking to Inform
- 226C...Public Relations
- 226D...The Discussion Leader
- 226E...Specialty Speeches
- 226F...Speeches by Management
- 226G...The Professional Speaker
- 226H...Technical Presentations
- 226I...Persuasive Speaking
- 226J...Communicating on Television
- 226K...Storytelling
- 226L...Interpretive Reading
- 226M...Interpersonal Communication
- 226N...Special Occasion Speeches
- 226O...Humorously Speaking

Created by: Frank Storey, DTM  
[frankstorey@cablespeed.com](mailto:frankstorey@cablespeed.com)

# Toastmasters International



# A POCKET GUIDE to DTM

The **Distinguished Toastmaster** (DTM) award is Toastmaster's highest member award. Only a small number of members achieve it each year. It is awarded in recognition of completing both the Communication and Leadership Tracks.